



# MINUTES

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**1. Call to Order**

Meeting called to order at 7:00 pm

**2. Roll Call**

Trustees Present: Apland, Hackler, Hooker, Hunewill, Mitchell, Peterson, Showen, and Souza

Others Present: David Heft, General Manager, Deborah Battista, Admin. Asst. /Clerk of the Board and Craig Fechter, third party auditor.

**3. Public Comment**

*Non-agenda item(s) for discussion only, no action to be taken. The public may address any agenda item at the time it is open for Board discussion.*

John Brasil has requested that the Turlock Mosquito Abatement District Board accept monthly remittances of \$2000.00 to pay off invoice #1867 in the amount of \$15,174.67 until paid in full.

After discussion, the District Board decided that invoice #1867 shall be paid in full within 60 days from the invoice date per California Health & Safety Code Section 2065:

*(b) If the owner of the property fails to pay the district's costs within 60 days, the board of trustees may order the costs and civil penalties charged and collected against the property...*

*(c) If the board of trustees charges the costs and any civil penalties against the parcel, the board of trustees may also cause the notice of an abatement lien to be recorded...*

**4. Consent Calendar**

*These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.*

A. Consideration and approval of the Turlock MAD Board of Trustees meeting minutes for January 16, 2018.

B. Review of balance sheet and income statements for December 2017.

Please Note: December 2017 statement from Stanislaus County has not been reconciled at this time.

Shown motion: Approve all items on the Turlock Mosquito Abatement District Consent Calendar. 2nd: Hunewill. Unanimous.

## 5. Agenda Items

### A. Consideration and approval of the payment of bills and wages for January 2018.

Hunewill Motion: Ratify the payment of bills and wages for January 2018 in the amount of \$102,533.03. 2nd: Hooker. Unanimous

### B. Discussion with third party auditor, Craig Fechter, CPA, regarding Turlock Mosquito Abatement District fixed assets and fund balances as reported on Balance Sheet.

Mr. Fechter recommended that the fixed assets be updated on an annual basis. GM Heft and District Board requested that Mr. Fechter assist in matching up names of accounts on annual audit to the District's budget and balance sheet.

### C. Consideration and approval of Bickmore Risk Services "Turlock Mosquito Abatement District Actuarial Valuation of the Other Post-Employment Benefit Program as of July 1, 2017".

Report will be included in March 2018 Agenda.

### D. Consideration and approval of Regional Government Services (RGS) "Personnel Policy Project" dated January 15, 2018.

Souza Motion: Approve contract with RGS "Personnel Policy Project" with a maximum of \$10,000.00 in charges. 2nd: Hunewill. Unanimous

### E. Consideration of Cal OES "FEMA Eligibility Determination, Reference Number STMAB81, FEMA-4308-DR-CA, February 2017 Storms, Cal OES ID: 099-91015 FEMA ID: 099-UDID1-00, Subrecipient: Turlock Mosquito Abatement, Cal OES Log: 646854 FEMA Log: 239"

GM Heft reported to the Board that Cal OES denied the District's application for FEMA funds based on their determination that the February 2017 storms and subsequent river flooding did not pose an *immediate* threat.

## 6. Reports

### A. Review of General Manager's Report

GM Heft reviewed the Turlock MAD 2017 Annual Report with the Board and they were also given a chance to see the new flyers/door hangers that the District will be using during the 2018 season to raise awareness of invasive species *Aedes aegypti*.

## 6. Adjournment

Hooker motion: Adjournment of the Turlock Mosquito Abatement District Board of Trustees meeting date February 20,2018. 2nd: Peterson. Unanimous.

There being no further business, President Showen adjourned the meeting at 8:01 pm.

Kevin Showen  
Kevin Showen, President

Dan Peterson  
Dan Peterson, Secretary