



MINUTES

1. Call to Order

Meeting called to order at 7:00 pm

2. Roll Call

Trustees Present: Apland, Carr, Hackler, Hooker, Hunewill, Peterson, Showen, Souza

Trustees Absent: None

Others Present: David Heft, General Manager; Deborah Battista, Admin. Asst. / Clerk of the Board; District 5, Supervisor Jim DeMartini; Craig Fechter, CPA; Roger Jorge, Mosquito Control Supervisor; Tim Brazil, Mosquito Control Operator; Scott Pope, Mosquito Control Operator

3. Public Comment

Non-agenda item(s) for discussion only, no action to be taken. The public may address any agenda item at the time it is open for Board discussion.

No Public Comment.

4. Consent Calendar

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- A. Consideration and approval of the Turlock MAD Board of Trustees meeting minutes for November 16, 2015.
- B. Review of balance sheet and income statement for October 2015.
- C. Review of Response of Manager and Board of East Side Mosquito Abatement District to the 2014-2015 Civil Grand Jury Report Case 15-05C.
- D. Review of California Department of Health's news release "State Public Health Officer Urges Travelers to Protect Against Mosquito-Borne Diseases".
- E. Review of California Department of Public Health's travel advisory for December 2015 regarding dengue and chikungunya viruses.
- F. Consideration and approval for the Trustees, General Manager, Vector Biologist, and Mosquito Control Supervisor to attend the Mosquito & Vector Control Association of California Annual Meeting in Sacramento, CA on February 28 - March 2, 2015 at Hyatt Regency (approx. cost \$600/person)

Trustee Hunewill asked that Item G. be removed from the Consent Calendar to be discussed separately.

Hooker motion: Approve all remaining items on the Turlock Mosquito Abatement District Consent Calendar. 2nd: Hackler. Unanimous

- G. Consideration and approval for Trustees and General Manager to attend the American Mosquito Control Association Annual Meeting in Savannah, GA on February 7-11, 2016 at the Savannah International Trade & Convention Center (approx. cost \$1000/person)

The Board discussed and questioned sending GM Heft to the annual AMCA meeting. GM Heft stated the importance of sending at least one trustee or staff member to the annual event.

Hunewill motion: Approval for the General Manager to attend the American Mosquito Control Association Annual Meeting in Savannah, GA on February 7-11, 2016 at the Savannah International Trade & Convention Center (approx. cost \$1000/person). 2nd: Hackler. Unanimous

5. Agenda Items

- A. Consideration and approval of the payment of bills and wages for November 2015.

Apland motion: Ratify payments of bills and wages in the amount of \$122,420.33 for November 2015. 2nd: Souza. Unanimous.

- B. Consideration and approval of auditor's report for Turlock Mosquito Abatement District for fiscal year 2014-2015 prepared by Craig Fechter, CPA.

Mr. Fechter reported his findings to the Board and expressed, in his opinion, that the Turlock Mosquito Abatement District financials are accurate. Mr. Fechter reviewed the audit actions that he and his staff take in order to reach their conclusions, including physically accounting for chemical inventory and confirming fund balances with the Stanislaus County Auditor-Controller's office.

Mr. Fechter discussed the State Controller's Office internal control guidelines which are comprised of:

- Control Environment (setting standards and processes)
- Risk Assessment (identifying risks)
- Control Activities (establishing policies and procedures)
- Information and Communication (identifying relevant information)
- Monitoring Activities (evaluating effectiveness of controls)

Souza motion: Approve auditor's report for Turlock Mosquito Abatement District for fiscal year 2014-2015. 2nd: Trustee Hunewill. Unanimous

- C. Consideration and approval of Resolution 2015-5 establishing the Turlock Mosquito Abatement District Board of Trustee meeting schedule for calendar year 2016.

Souza motion: Approve Resolution 2015-05 establishing the Turlock Mosquito Abatement District Board of Trustees meeting schedule for calendar year 2016. 2nd: Peterson.
President Carr called for the roll call vote: All Ayes, Unanimous.

- D. Election of officers for Turlock Mosquito Abatement District's Board of Trustee Officers.

After discussion, the Board decided to nominate and re-elect the same officers that served in 2015:

George Carr - President
Lynn Apland - Vice President
Aaron Hackler - Secretary

Souza motion: Nominate and elect current roster of Turlock Mosquito Abatement District's Board of Trustees to serve in the same officer's position in 2016. 2nd: Carr. Unanimous

6. Reports

- A. Review of the General Manager's Report: November 2015.

Mosquito Control Supervisor Jorge and Operators Brazil and Pope gave a brief presentation and hands on demo of the vehicle modifications being made in order to mount the laptop in the trucks and updating the spray system with new electric motors and pumps.

GM Heft discussed the highlights of the 2015 Surveillance Summary. Included in the discussion were trap statistics, WNV activity comparisons to previous years, and a "Story Board" that will be used for Public Education and Outreach.

7. Adjournment

Apland motion: Adjournment of the Turlock Mosquito Abatement District Board of Trustees Meeting, date December 21, 2015. 2nd: Peterson. Unanimous.

There being no further business, President Carr adjourned the meeting at 8:20 pm.

George Carr, President

Aaron Hackler, Secretary